

**SPECIAL BOARD OF DIRECTORS MEETING AGENDA**

**Date:** Wednesday, March 18, 2026  
**Time:** 5:00 p.m. – 7:00 p.m.  
**Location:** Shutters on the Beach, Beachside Room  
 1 Pico Blvd Santa Monica, CA 90405

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- I. Call to Order .....Chairman Lopez-Quintana
  - II. Welcome New Board Member Jessica Rincon.....Chairman Lopez-Quintana
  - III. Roll Call & Self Introductions.....Chairman Lopez-Quintana
  - IV. Public Comment.....
  - V. Approval of the January 14, 2026 Meeting Minutes .....Chairman Lopez-Quintana
  - VI. Acceptance of the December & January Financials..... SMTT COO Edwards
  - VII. Approval of the 2026-2027 Draft Operating Plan.....SMTT CEO Kerns
  - VIII. Approval of the 2026-2027 Draft Budget & Forecast ..... SMTT COO Edwards
  - IX. City Manager Update.....City Manager Chi
  - X. Staff Updates..... SMTT Staff
  - XI. CEO Update .....SMTT CEO Kerns
  - XII. For the Good of the Order .....Chairman Lopez-Quintana
  - XIII. Adjournment .....Chairman Lopez-Quintana

Thank you to our host, Shutters on the Beach!

**Next Board of Directors Meeting**  
 Wednesday, June 10, 2026  
 Santa Monica, CA

**OUR MISSION  
STATEMENT**

Santa Monica Travel & Tourism works to strengthen our local economy by enhancing and promoting our community as a distinctive, compelling and welcoming travel destination.

**OUR VISION**

To ensure Santa Monica is recognized as the premier beach-city destination in the world.

**OUR BRAND PROMISE**

Santa Monica... an unforgettable beach city experience filled with eye-catching people, cutting edge culture and bold innovations. It's the essence of the California lifestyle.

## **NOTICE TO PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum per person) on items listed on the agenda when they are called. Comments on controversial items may be limited and large groups are encouraged to select one or two speakers to represent the opinion of the group. The order of Agenda items is listed for reference and may be taken in any order deemed appropriate by the Committee. The agenda provides a general description and staff recommendations; on rare occasion the Committee may take action on matters of urgency. No other business will be considered.

## **GOVERNMENT CODE 54956**

(a) A special meeting may be called at any time by the presiding officer of the legislative body of a local agency, or by a majority of the members of the legislative body, by delivering written notice to each member of the legislative body and to each local newspaper of general circulation and radio or television station requesting notice in writing and posting a notice on the local agency's Internet Web site, if the local agency has one. The notice shall be delivered personally or by any other means and shall be received at least 24 hours before the time of the meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted or discussed. No other business shall be considered at these meetings by the legislative body. The written notice may be dispensed with as to any member who at or prior to the time the meeting convenes files with the clerk or secretary of the legislative body a written waiver of notice. The waiver may be given by telegram. The written notice may also be dispensed with as to any member who is actually present at the meeting at the time it convenes.

## **BROWN ACT NOTICE**

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting and 24 hours prior to a special meeting. Action may not be taken on items not posted on the agenda.

## **ADA NOTICE**

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Haylee Miller at (310) 319-6263 at least 48 hours prior to the meeting. This agenda is available in alternate format upon request by calling Santa Monica Travel & Tourism.

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